

# Special City of Hoyt Lakes Council Meeting Minutes

## City Hall Council Chambers

Friday, June 20, 2025

3:00 pm

### 1.0 ROLL CALL:

Meeting called to order at 3:00 pm by Mayor Scott.

Councilors in attendance: ☒Grams ☒Jarvela ☒Eckman ☒Mathison ☒Mayor Scott

ALSO PRESENT: Administrator Weiberg, Deputy Clerk Snetsinger

### 2.0 Hiring Policy changes.

Moved by Grams supported by Jarvela to approve Resolution 2025-015 A Resolution amending the City of Hoyt Lakes Hiring Policy to allow for appointment of interim employees to permanent positions. All in favor; motion carried unanimously.

### 3.0 Full-time City Administrator job description.

Moved by Mathison; supported by Jarvela to revert the City Administrator job description back to the January 10, 2022 description. All in favor; motion carried unanimously.

### 4.0 Full time City Administrator discussion.

Moved by Jarvela; supported by Ekman to appoint Dean Weiberg to the full-time permanent position of City Administrator/Clerk-Treasurer contingent on negotiating an employment contract by the Personnel Committee, continuing to pause the David Drown Associates search. Other Councilors will review the draft contract and send thoughts, ideas, questions to the Deputy Clerk who will forward them to the Personnel Committee. All in favor; motion carried unanimously.

### 5.0 Adjourn

Motion by Grams; supported by Jarvela for adjournment. All in favor; motion carried unanimously. Meeting adjourned at 3:36 pm.



Brennan Scott, Mayor

ATTEST:

  
Dean Weiberg, City Administrator